

# **Report to the Finance and Performance Management Cabinet Committee**



**Epping Forest  
District Council**

**Report reference: FPM-016-2011/12**

**Date of meeting: 21 November  
2011**

**Portfolio: Finance and Economic Development**

**Subject: Risk Management – Corporate Risk Register**

**Responsible Officer: Edward Higgins (01992 564606).**

**Democratic Services Officer: Gary Woodhall (01992 564470).**

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## **Recommendations/Decisions Required:**

- 1. To note the updating of the Corporate Risk Register;**
- 2. To consider the proposed amendments to existing risks for inclusion in the Corporate Risk Register;**
- 3. To consider whether there are any new risks that are not on the current Corporate Risk Register; and**
- 4. To consider whether the tolerance line on the risk matrix should be amended.**

## **Executive Summary:**

The Corporate Risk Register has been considered by both the Risk Management Group on 17 October and the Corporate Governance Group on the 19 October. The reviews identified a number of amendments to the Corporate Risk Register.

## **Reasons for Proposed Decision:**

It is essential that the Corporate Risk Register is regularly reviewed and kept up to date.

## **Other Options for Action:**

Members may suggest new risks for inclusion or changes to the scoring of existing risks.

## **Report:**

1. The Corporate Risk Register was last reviewed by this committee on 20 June 2011, at that time Members requested a review of Risks 3 and 4 “East of England Plan” and Risk 29 “Gypsy and Traveller Provision” along with amendments to Risk 8 and 17. The reviews have been carried out and incorporated into the Corporate Risk Register (Appendix 3).

2. As a result of the review, Risk 4 has been deleted, Risk 3 has been re-written to reflect the challenges being presented to Planning Services. The amended risk and action plan can be seen in Appendix 1 of this report. The risk will be kept under review as the changes are ongoing. Both the Risk Management Group and the Corporate Governance

Group agreed that the risk should be scored C2 (Significant Likelihood/Critical Impact).

3. Risk 29 – Gypsy Roma Traveller Provision has also been updated to reflect the changes that have occurred. It is suggested that the scoring should change from C3 (Significant Likelihood/Marginal Impact) to C2 (Significant Likelihood/Critical Impact). As the risk is now above the tolerance line an action plan is required, this can be seen within Appendix 1.

4. Risk 8 – Business Continuity Management, a business continuity exercise during 2011 highlighted that IT may be unavailable for several weeks, this has been added to the consequences within the Corporate Risk Register.

5. Risk 17 – Significant amounts of Capital Receipts spent on Non Revenue generating assets, the effectiveness of control/actions and required further action have been amended as advised by Members.

6. The Risk Management and Corporate Governance Groups also identified a number of further amendments.

7. Risk 27 – Shortfall in key income streams, the required further management action has been updated to include the implementation of recommendations of revenue income optimisation following the Price Waterhouse Cooper study.

8. Risk 20 – Key Contract Collapses or Service Levels Deteriorate, as both the Waste Management and Leisure contracts are being extended, it was felt that the risk score can be changed from B2 (High Likelihood/Critical Impact) to C2 (Significant Likelihood/Critical Impact).

9. Risk 33 – Reform of Housing Revenue Account, the likely level of debt has been amended to £190m from £200m.

10. A timeline of current risks is included as Appendix 2 for information.

11. Members are now asked to consider recommended changes to the attached updated Corporate Risk Register and whether the risks are scored appropriately, whether there are any additional risks that should be included and whether the tolerance line needs to be amended.

**Resource Implications:**

No additional resource requirements.

**Legal and Governance Implications:**

The Corporate Risk Register is an important part of the Council's overall governance arrangements and that is why this Committee considers it on a regular basis.

**Safer, Cleaner and Greener Implications:**

None.

**Consultation Undertaken:**

The Risk Management Group and the Corporate Governance Group have been consulted.

**Background Papers:**

None.

**Impact Assessments:**

Risk Management

If the Corporate Risk Register was not regularly reviewed and updated a risk that threatened the achievement of corporate objectives might either not be managed or be managed inappropriately.

Equality and Diversity:

Did the initial assessment of the proposals contained in this report for relevance to the Council's general equality duties, reveal any potentially adverse equality implications? No

Where equality implications were identified through the initial assessment process, has a formal Equality Impact Assessment been undertaken?

What equality implications were identified through the Equality Impact Assessment process?

N/A

How have the equality implications identified through the Equality Impact Assessment been addressed in this report in order to avoid discrimination against any particular group?

N/A